

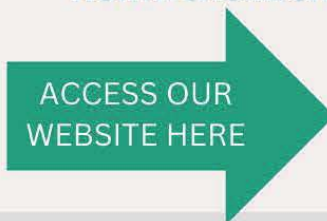
# MASSHIRE NORTH SHORE YOUTH CAREER CENTER



**MASSHIRE**  
NORTH SHORE CAREER CENTER

## RESOURCE GUIDE

MassHire- North Shore Career Center creates and sustains powerful connections between businesses and job seekers through a regional network of employment professionals.



 **NORTH SHORE COMMUNITY COLLEGE  
YOUTH CAREER CENTER  
300 BROAD ST ROOM LE-139  
LYNN, MA 01902**

## STAFF CONTACTS

### MANAGER:

**Michael May (781) 691-7435**  
mmay@masshire-nscareers.org

### CERTIFIED BUSINESS SERVICES:

**Bob Frazier (781) 691-7437**  
rfrazier@masshire-nscareers.org

### HiSET / GED SPECIALIST :

**Holly Travis (978) 825-7261**  
htravis@masshire-nscareers.org

### IN & OUT OF SCHOOL CAREER COACH:

**Juan Williams (781) 300-2372**  
jwilliams@masshire-nscareers.org

### IN-SCHOOL CAREER COACH:

**Julia Austin (781) 691-7438**  
jaustin@masshire-nscareers.org  
**Rayshawna Battle (781) 691-7434**  
rbattle@masshire-nscareers.org  
**Valerie Milardo (781) 691-7439**  
vmilardo@masshire-nscareers.org

## HiSET TRAINING

Referral / Case Management for Free HiSet Training, contact Holly Travis

## ADDITIONAL INFO

### AVAILABILITY

Services available via walk-in, appointment and in participating schools!

### LANGUAGE SERVICES:

- **Spanish** - contact Juan Williams

## YEAR ROUND SERVICES

Our services are no cost to North Shore youth ages 14 – 24 and include:

- Resume Writing
- Job Search Resources
- Job Referrals
- Job Application Assistance
- Interview Preparation
- Virtual Reality Career Exploration
- Career Exploration & Planning
- Workplace Readiness Workshops
- HiSET Preparation Programs

## FIRST JOBS PROGRAM

### APPLICATIONS LIVE IN SPRING

Participants receive work experience of 10-20 hrs/wk at minimum wage, as well as 15 hours of workshops and training in topics such as OSHA/Workplace Safety, Financial Management, Interviewing Skills, Dress for Success, and Workplace Etiquette/Keeping a Job.